



Luther Safety Guide

FIRE ALARM AND EVACUATION

- If you see a fire, PULL THE ALARM AND EVACUATE.
- If a Fire Alarm sounds (e.g. loud beeping, red flashers in hallways) everyone MUST evacuate the building immediately.
- Exit the building via the nearest stairway. Do not use the elevator.
- If you have limited mobility, exit to a stairwell along the exterior of the building, and wait there for assistance. Ask someone to tell emergency personnel where you are. You will be safe there.
- Leave all belongings behind and close the door behind you.
- Follow the instructions of emergency wardens, senior Luther staff, and the fire department.
- Do not return to the building until clearance is given.

OTHER EMERGENCIES

- Warnings of other emergency situations will be given via the Emergency Notification System (yellow **Alertus** beacons in the academic wing hallways, loudspeakers in the Residence, and notices displayed on computer screens).
- Alert others in your area.
- Follow all instructions given.
- If a violent intruder is on campus, exit your building if safe to do so and leave campus. If the intruder is in your building, seek shelter in a room, lock and barricade the door, make the room seem unoccupied, and DO NOT open the door until a Regina Police Officer instructs you to do so: see the short training video at <https://www.uregina.ca/hr/hsw/emergency-management/armed-intruder/index.html>.
- In the event of a power failure, proceed immediately to a sunlit spot. If it is dark:
 - In the residence, go to the nearest lounge
 - In the academic wing, go to the student lounge on the northwest corner of the first floor. If the power failure lasts longer than 15 minutes, you will be met there by Residence Assistants with flashlights.

CALL FOR HELP IF YOU NEED IT!

- Call 911 **first**. If you are calling from a Luther land line, dial 9-911.
- Phone Campus Security: 306-585-4999. If you are calling from a Luther land line, dial 9-306-585-4999.
- Seek help from the Luther Financial & Residence Services Office (LC 110, 306-585-5333) Monday – Friday from 8:30 a.m. – Noon and 1:00 – 4:30 p.m. After business hours or on weekends, call the Residence Assistant Cell Phone at 306-537-6730.
- Alert a Luther staff member as you are able.

AED (AUOTMATED EXTERNAL DEFIBRILLATOR)

- Located on the FIRST FLOOR in the foyer between the Academic Wing and Residence. Instructions for use are on the AED.